

Town Meeting Coordinating Committee

Meeting of Tuesday, October 19, 2010

Bangs Community Center, Lower Meeting Room

Attendance: Nonny Burack (departed 5:20pm), Adrienne Terrizzi, Peggy Roberts, Mary Streeter, Rob Crowner; absent: Harry Brooks, Carol Gray.

- 1. Call to order:** Peggy calls the meeting to order at 4:47pm.
- 2. Electronic voting subcommittee:** All those in attendance having also participated in the subcommittee meeting immediately preceding, no further update is provided.
- 3. Audio concerns:** Adrienne reports that Jim Lescault of ACTV is confident that both the new assistive hearing devices and the audio tips video will be ready in time for Town Meeting.
- 4. Report to Town Meeting:** Peggy states that the committee's report will be a written one, including updates on both electronic voting and audio issues. If it can be prepared in time for the second packet (materials are due Monday, October 25), it will be mailed; otherwise, it can go on the back table. Rob agrees to assemble an initial draft for review by the committee.
- 5. Warrant review:** Peggy reviews the latest timed agenda, with details, for the warrant review. Rob will bring a laptop to the warrant review for projection of visuals.
- 6. Second packet:** The committee reviews the draft informational flier prepared by Rob, who will submit a final version to the Select Board office for inclusion in the second packet. Rob will also update the zoning districts guide that TMCC distributed last year.
- 7. Warrant article supporting information:** Mary discusses plans for a "preparing for Town Meeting" section on the TMCC webpage, to include pictures and other materials submitted by article sponsors.
- 8. Precinct meetings:** Adrienne suggests that email be used to notify as many Town Meeting members as possible about the precinct meetings, instead of phone calls, which many people are ignoring because of the election season robo-calling. Mary will provide a list of those who are not on either Town Meeting listserv to precinct leaders so that those people can be called. Peggy will bring evaluation forms to the warrant review; they will be passed from precinct meeting to precinct meeting after that.
- 9. On-time attendance incentives:** Mary suggests that the committee develop a reward for on-time attendance, but the committee does not come to consensus about the merit of this idea.
- 10. New business:** n/a.
- 11. Minutes of previous meetings:** Adrienne moves, Mary seconds, and the committee votes to approve the minutes of the October 12 Subcommittee #1 meeting (3-0), the October 11 TMCC meeting (4-0), and the October 12 TMCC meeting (4-0), with minor corrections.
- 12. Adjournment:** The meeting is adjourned at 5:50pm.

Respectfully submitted,

Rob Crowner

Documents provided:

1. agenda
2. draft minutes of meetings of October 11 and 12, 2010 (three meetings in total)
3. warrant review agenda